

LAKE COUNTY PARKS & RECREATION

Job Description

Position Title: Park Technician/Wildlife Management

Park Locations: Grand Kankakee Marsh

Division: Planning and Natural Resources

Supervisor: Park Manager

Classification: Non-Exempt

Primary Responsibilities: Under the direction of the park manager, performs a wide variety of tasks, including, but not limited to maintaining safe, clean and functional facilities.

Essential Functions of the Job: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Duties vary by park location.

- * Provides exceptional customer service in a courteous, friendly, tactful manner.
- * Performs regular maintenance of the park, including, but not limited to lawn care, repairs (equipment, trails, irrigation, fences), cleaning of playground, power washing, inspects and repairs safety hazards and maintains all structures.
- * Performs vegetation management (i.e., trimming overhanging branches, overgrown vegetation, cleaning flower beds, adding and spreading mulch, planting trees and flowers, applying herbicide).
- * Maintains parking lots and sidewalks, including sealcoating, pot hole patching and snow removal.
- * Cleans and sanitizes restrooms and replenishes supplies as needed. Disposes of refuse and waste, deposits trash barrels throughout the park and facilities.
- * Assists with education and enforcement of park rules. Responds to emergency call-out 24/7 and opens and closes the park when needed.
- * Maintains active and passive natural resource-themed open space.
- * Collects park fees as needed.
- * Assists with hunting program as directed by manager.

Knowledge, Skills, Abilities:

- * Must possess basic electrical, carpentry, plumbing, mechanical and painting skills.
- * Ability to interact with the public and to courteously respond to inquiries about the facility.
- * Ability to work with and supervise small groups.
- * Ability to understand and follow both verbal and written directions.

- * Ability to operate small tools and equipment and to assist with equipment repair and maintenance.
- * Working knowledge of gatekeeping responsibilities.
- * Knowledge of hunting practices and laws.
- * Knowledge of wildlife management practices and other outdoor recreation activities.

Qualifications: Graduation from high school or General Equivalent Diploma (GED). Preferred degree in Wildlife Management or associated field.

Benefits:

This position includes life and health insurance, Public Retirement, sick leave, vacation benefits and paid holidays. Possible housing.

Full Job Description Upon Request.

Resume Review April 26, 2019

Send Resume to:

Ande Moore
8411 E. Lincoln Hwy
Crown Point, IN 46307
andem@lakecountyparks.com
FAX: 219-945-0452